**Expert Group on Caseload and Workload – Collection of practices**

**Note:**

This questionnaire has been created by the CEP Expert Group on Caseload and Workload and we would like to thank you for taking your time to answer the questions. Please provide your answers **by Friday 28 March 2025** to [mirka@cep-probation.org](mailto:mirka@cep-probation.org).

By answering this questionnaire, you will support the Expert Group on Caseload and Workload in drafting the Guidelines on Caseload and Workload for CEP members.

The answers will be summarized and then used for drafting the Guidelines on Caseload and Workload for CEP members. We also kindly ask your permission to use the original answers provided by you in the appendix of the Guidelines. If you disagree with publishing the original data in the appendix, please inform Ms. Mirka Jakesova at [mirka@cep-probation.org](mailto:mirka@cep-probation.org). No private data will be published or shared on the CEP website or with third parties except for the members of the Expert Group.

**Questionnaire**

Country/Jurisdiction:

Organisation:

CEP contact person (*for internal purposes only*):

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| --- | --- |
| **Which probation services do you provide within your criminal justice system?** | e.g. comunity work, conditional release, mediation,…, |
| **Do you have defined caseloads and if yes, how they are defined?** |  |
| **Do you have a caseload measuring system, if you please elaborate how it works.** |  |
| **Means and practices you have and use to manage caseload / workload** |  |